

AAYAAT- NIRYAAT FORM

**HANDBOOK OF PROCEDURES VOLUME 1, 2004-09
as amended upto 8th April 2005**

GUIDELINES FOR APPLICANTS

1. Two copies of the application must be submitted unless otherwise mentioned.
2. Each individual page of the application has to be signed by the applicant.
3. a. Part 1 & Part 4 has to be filled in by all applicants. In case of applications submitted electronically, no hard copies of Part 1 may be submitted. However in cases where applications are submitted otherwise, hard copy of Part 1 has to be submitted.

b. Only relevant portions of Part 2 & Part 3 need to be filled in.
4. Application must be accompanied by documents as per details given below:

I. For Importer Exporter Code Number (IEC)

1. Bank Receipt (in duplicate)/Demand Draft/EFT details evidencing payment of application fee in terms of Appendix 21B.
2. Certificate from the Banker of the applicant firm in the format given in Appendix 18A.
3. Self certified copy of Permanent Account Number (PAN) issued by Income Tax Authorities.
4. Self certified copy of RBI approval in cases where non resident interest/holding in the firm/company exists with repatriation benefits.

II. For Import Licence for Restricted Items

1. Bank Receipt (in duplicate)/Demand Draft/EFT details evidencing payment of application fee in terms of Appendix 21B.
2. Self certified copy of Proforma Invoice from foreign supplier showing CIF value of the goods.
3. Self certified copy of Registration Certificate issued by concerned authority.
4. Self certified copy of the recommendation letter by the concerned authority.
5. In case of import of gift, Donor's letter in Original.
6. In case of import of Ammunition, a certificate from the Chartered Accountant/Cost and Works Accountant/Company Secretary showing sales turnover of ammunition (indigenous and imported) during the preceding three licensing years.

II A. For Import Certificate under Indo – US Memorandum

1. Bank Receipt (in duplicate)/Demand Draft/EFT details evidencing payment of application fee in terms of Appendix 21B.
2. Self certified copy of letter from US supplier in support of request for Import Certificate.

III. For Export Licence for Restricted Items

1. Bank Receipt (in duplicate)/Demand Draft/EFT details evidencing payment of application fee in terms of Appendix 21B.
2. Self certified copy of Export Order.

III A. For Export Licence for SCOMET Items

1. Bank Receipt (in duplicate)/Demand Draft/EFT details evidencing payment of application fee in terms of Appendix 21B.
2. **For Export of Special Chemicals in Categories 1B and 1C of Schedule 2 Appendix 3 of ITC (HS) Classification of Export & Import items :**
 - a. Self certified copy of Export Order.
 - b. End User certificate indicating the end product for which the item of export will be used by end user in the format given in Appendix 36.
3. **For Export of all other category items of Schedule 2 Appendix 3 of ITC (HS) Classification of Export & Import items except those given in serial no 2 above :**
 - a. Self certified copy of Export Order.
 - b. End User certificate indicating the end product and/or end purpose for which the item of export will be used by end user in the format given in Appendix 36.
 - c. Technical Specifications of the items to be exported (not exceeding one page for each item).
 - d. Self certified copy of Bill of Lading for items exported earlier under a Licence as per serial no. 3 of Part B of sub section III A.

IV. For Star Export House Certification

1. Self certified copy of valid RCMC.
2. Statement of exports made in the preceding three licensing years and/or current licensing year duly certified by a Chartered Accountant/Cost and Works Accountant in the format given in Appendix 26.
3. Self certified copy of the Balance Sheet filed with Income Tax Authorities for the relevant year(s).

V. For Advance Licence applications

1. Bank Receipt (in duplicate)/Demand Draft/EFT details evidencing payment of application fee in terms of Appendix 21B.
2. **Additional documents required in case of issue of Advance Licence for Annual Requirements:**
 - a. Statement of exports made in the preceding licensing year duly certified by a Chartered Accountant/Cost and Works Accountant in the format given in Appendix 26.
 - b. Self certified copy of the manufacturing licence of the applicant firm or his supporting manufacturer.
3. **Additional documents required in case of issue of DFRC:**
 - a. **In case of physical exports**
 - i. EP copy of the Shipping Bill or Bill of Export (only in case of exports through notified land Customs under paragraph 4.19)
 - ii. Bank Certificate of Exports and Realisation as given in Appendix 22A or Foreign Inward Remittance Certificate (FIRC) in the case of direct negotiation of documents or Appendix 22D in the case of offsetting of export proceeds with approval of RBI. In case of FIRC, a declaration from the exporter that the remittance is in respect of Shipping Bill(s) No _____ dtd _____ shall also be furnished.
 - iii. Statement of exports/supplies giving separately each Shipping Bill number/Bill of export number and date, FOB/ FOR value in Indian rupees as per Shipping Bill/ Bill of export and description of the resultant product.
 - b. **In case of deemed exports**
 - i. Copy of the invoice duly signed by the unit receiving the material and their jurisdictional excise authorities certifying the item of supply, its quantity, value and date of such supply. However incase of supply of items, which are non-excisable product(s), a project authority certificate (PAC) certifying quantity, value and date of such supply would be acceptable in lieu of excise certification. Not withstanding the above, in respect of supplies toEOU, a copy of ARE-3 duly signed by the jurisdictional excise authorities certifying the item of supply, its quantity, value and date of such supply shall be furnished.
 - ii. Payment certificates from the project authority as per Appendix-22C or payment certificate or bank certificate of payment for domestic supplies as per Appendix 22B which ever is applicable.
 - iii. Statement of supplies giving separately each supply invoice number and date, FOR value in Indian rupees as per invoice and description of the resultant product.

4. In cases where import of fuel has been sought for the grant of Advance Licence/ Advance Licence for Annual Requirements/ DFRC (excluding Advance licence applications for ad-hoc norms and those under Para 4.7 of Handbook)

- a. Self certified copy of the permission issued to the manufacturer exporter by the competent authority (concerned State Electricity Board or Power Corporation or Regulatory Commission of the State) under Section 44 of the Electricity (Supply) Act, 1948 for the installation of captive power plant based on the specified fuel unless the permission is specifically waived by the State Electricity Board; and
- b. Self certified copy of the letter intimating the date of commissioning of the captive power plant from the concerned authority which issued the permission letter is to be submitted.

Note: The import of only such fuel(s) shall be allowed which have/ has been specified in the said permission.

5. Additional documents required in case of supplies under deemed export/intermediate supplies under Advance Licence Scheme:

- a. Invalidation letter in case of supplies to
 - i. an EPCG licence holder;
 - ii. an Advance Licence holder;
- b. Project Authority certificate in case of supplies other than (a) (i) & (ii) above and to EOU/ EHTP/STP/BTP units;

6. Additional documents required in case of issue of Advance Licence under Para 4.7 of Handbook

a. Information as per Appendix-11A.

- b. 1. Technical Details of the export product as per the details given in Appendix 33
- 2. Chartered Engineer certificate certifying the import requirements of raw materials in the format given in Appendix 32B
- 3. Production and Consumption data of the manufacturer/supporting manufacturer of the preceding three licensing years, duly certified by the Chartered accountant/ Cost & Works Accountant/ Jurisdictional Excise Authority.

V A. For GEM REP applications

- 1. Bank Receipt (in duplicate)/Demand Draft evidencing payment of application fee in terms of Appendix 21B.

2. Bank certificate of export and realisation in the format given in Appendix 22A evidencing realisation of exports proceeds/sales proceeds.
3. Export Promotion (EP) copy of Shipping Bill(s) in Original. (Photocopy of the EP copy of Shipping Bill duly endorsed may be returned for utilization/re-import purposes when the exports are made on consignment basis).
4. Customs attested invoice.
5. In case of application for Replenishment licence under paragraph 4A.28 of this Handbook, an applicant will be required to submit documents as given at S.No.1 above and Statement of Exports made during the preceding licensing year duly certified by Chartered Accountant/Cost & Works Accountant in the format given in Appendix 26.

V B. For Diamond Imprest applications

1. Bank Receipt (in duplicate)/Demand Draft/EFT details evidencing payment of application fee in terms of Appendix 21B.
2. Self certified copy of valid RCMC.
3. Self certified copy of Export Order.
4. Statement of exports of cut and polished diamonds made during the preceding three licensing years duly certified by Chartered Accountant/Cost & Works Accountant in the format given in Appendix 26. The value of exports made towards fulfillment of export obligation under Diamond Imprest Licence shall be shown separately.

V C. For DEPB applications

1. Bank Receipt (in duplicate)/Demand Draft/EFT details evidencing payment of application fee in terms of Appendix 21B.
2. Export Promotion (EP) copy of Shipping Bill(s). In case of exports through notified land Customs under paragraph 4.40, Bill of Export may be accepted in lieu of Shipping Bill.
3. Bank Certificate of Exports and Realisation as given in Appendix 22A or Foreign Inward Remittance Certificate (FIRC) in the case of direct negotiation of documents or Appendix 22 D in the case of offsetting of export proceeds with the approval of RBI. In case of FIRC, a declaration from the exporter that the remittance is in respect of Shipping Bill(s) No _____ dtd _____ shall also be furnished

VI. For EPCG Licence applications

1. Bank Receipt (in duplicate)/Demand Draft/EFT details evidencing payment of application fee in terms of Appendix 21B.

2. Self certified copy of Drug Manufacturing License in case of export of Pharmaceutical product or self certified copy of IEM/SSI Registration Number in case of other products or a self certified copy of Service Tax Registration in case of Service Providers.
3. Certificate from a Chartered Engineer in the format given in Appendix 32A certifying:
 - a. the end use/nexus of machinery sought for import under EPCG Scheme in the pre production/production/post production activity of the exported goods/services (explaining the end use of machinery in detail); and/or
 - b. the essentiality of spare parts sought for import and its required quantity for existing machinery manufacturing the goods to be exported/ machinery sought for import; and/or
 - c. complete usage of equipments/goods sought for import under the EPCG Scheme for supply of service to overseas customers/ service consumers of any other country in India to earn free foreign exchange/supply of service in India relating to export paid in free foreign exchange.
4. Statement of exports made/services rendered by the applicant firm in respect of the same/similar export product/services rendered during the preceding three licensing years duly certified by a Chartered Accountant/Cost and Works Accountant in the format given in Appendix 26.
5. In case of import of spares for existing plant and machinery, a list of plant/machinery already installed in the factory/premises of the applicant firm/supporting manufacturer for which the spares are required, duly certified by a Chartered Engineer or jurisdictional Central Excise authorities.
6. In case of EPCG applications made by EOU/SEZ units, a self certified copy of the 'No Objection Certificate' from the Development Commissioner concerned showing the details of the capital goods imported/indigenously procured by the applicant firm, its value at the time of import/sourcing and the depreciated value for the purpose of assessment of duty under the Scheme is to be submitted.

Note: In case of Service Providers, who are not registered with Service Tax authorities (and a declaration in this regard has been submitted at Serial no. 13 (f) of Part 4 of the application), a registration certificate from FIEO is to be submitted. In such cases, address of the jurisdictional Central Excise Authority under whom the proposed CG is to be installed may not be insisted upon.

7. Copy of previous EPCG Licence (in case application is made under EPCG Technological Upgradation Scheme).

VII. For Served from India Scheme applications

1. Bank Receipt (in duplicate)/Demand Draft/EFT details evidencing payment of application fee in terms of Appendix 21B.
2. Self certified copy of the Balance Sheet filed with Income Tax Authorities for the relevant year(s).
3. Self certified copy of Service Tax Registration (in cases where Service provider is registered with Service tax authorities).

VIII. For Vishesh Krishi Upaj Yoiana applications

1. Bank Receipt (in duplicate)/Demand Draft/EFT details evidencing payment of application fee in terms of Appendix 21B.
2. Export promotion (EP) copy of Shipping Bill(s). In case of exports through notified land Customs under paragraph 4.40, Bill of Export may be accepted in lieu of Shipping Bill.
3. Bank Certificate of Exports and Realisation as given in Appendix 22A or Foreign Inward Remittance Certificate (FIRC) in the case of direct negotiation of documents or Appendix 22D in the case of offsetting of export proceeds with the approval of RBI. In case of FIRC, a declaration from the exporter that the remittance is in respect of Shipping Bill(s) No _____ dtd _____ shall also be furnished .

IX. For Target Plus Scheme applications

1. Bank Receipt (in duplicate)/Demand Draft/EFT details evidencing payment of application fee in terms of Appendix 21B.
2. Self certified copy of valid RCMC.
3. Self certified copy of the Balance Sheet filed with Income Tax Authorities for the relevant year(s)
4. Statement of exports made duly certified by a Chartered Accountant/Cost and Works Accountant in the format given in Appendix 26.

X. For Duty Drawback on All Industry Rates/Fixation of Drawback Rates/Refund of Terminal Excise Duty

1. Bank Receipt (in duplicate)/Demand Draft/EFT details evidencing payment of application fee in terms of Appendix 21B.
2. **In case of Refund of Terminal Excise Duty/Duty Drawback**

- a. Supply invoices certified by Project Authority or self certified or excise attested invoices. In case of 100% EOUs/STP/EHTP units, a complete AR-3A/ supply invoice certified by the bond officer is to be furnished.
- b. Payment certificate issued by the Project Authority as per Appendix 22C. For supply to EOU units the certificate to be given regarding receipt of payment through normal banking channel in the form given in Appendix- 22B. However, in respect of supplies under paragraph 8.2 (d), (e), (f), (g) and (j), wherever eligible for refund of TED, if the applicant is not able to furnish payment certificate, he may alternatively furnish the copies of the excise invoices showing the receipt of the material by the Project Authority duly countersigned by the authorised person for this purpose as given in note (3) of Appendix–27, in lieu of payment certificate. In such cases, the applicant shall furnish the copies of the excise invoices showing the receipt of the material by the Project authority duly countersigned by the authorised person for this purpose as given in note (3) of Appendix-27 in lieu of payment certificate.
- c. Photocopy of complete A.R.O./Back to Back LC
- d. Photocopy of the purchase order/L.O.I./contract (self certified).
- e. Original input stage Invoices with corresponding ER-1/ER-3 duly certified by Excise authorities or self certified invoice showing the Terminal Excise Duty paid.
- f. In respect of supplies under paragraph 8.2(d), (e) (f) (g) and (j), the applicant shall furnish a copy of the project authority certificate as given in Appendix-27.

3. Additional documents to be submitted wherever brand rate of duty drawback is being claimed:

- a. DBK I duly certified by a Chartered Engineer in the format given in Appendix
- b. DBK II, IIA, III & III-A, duly certified by a Chartered Accountant along with self certified non-availment of CENVAT credit
- c. Photocopies of Bill of Entries along with relevant Import Invoices.
- d. Original input invoices with corresponding ER-1/ER-3 duly certified Central excise authorities or self-certified invoices showing payments of excise duty in support of the details shown in DBK-III and DBK-IIIA in the format given in Appendix

Note: In case of public sector undertaking, the DBK statements may be signed/ certified by the Head of Production and Head of Finance department.

XI. For Enhancement in CIF/FOB Value or Revalidation or EO extension of Licence

- 1. Bank Receipt (in duplicate)/Demand Draft/EFT details evidencing payment of application fee in terms of Appendix 21B or otherwise as per Policy/Procedures.
- 2. Licence in Original

XII. For Fixation/Modification of Standard Input Output Norms (SION)

1. Technical Details of the export product as per the details given in Appendix 33
2. Chartered Engineer certificate certifying the import requirements of raw materials in the format given in Appendix 32B
3. Production and Consumption data of the manufacturer/supporting manufacturer of the preceding three licensing years as given in serial no 3 of sub section XII, duly certified by the Chartered accountant/ Cost & Works Accountant/ Jurisdictional Excise Authority.

XIII. For Fixation of DEPB Rates/Fuel rates

1. In support of data furnished at serial no. 3, 4 and 5 of sub section XIII, minimum 5 Shipping Bills /Bills of Entry (self certified copies) should be submitted for each item of export/ import during the past one year. This may however be restricted to two Shipping Bills/Bills of Entry/per month for exports/ imports made during the past one year. Alternatively in lieu of the Bills of Entry, the firm may submit copies of Customs data for imports containing the name of the raw materials, quantity, CIF value, name of the importers, port of import etc.
2. International price of items of import as obtained from international journals/ magazines are to be submitted only in support of actual imports as given in serial no 3 and 5 of sub section XIII.
3. If the applicant has insufficient data on the items of import/export, he may also submit data and documents of other exporters of the same export product.
4. 5 copies of the application should be submitted. However, only two copies of the supporting documents viz. relevant Shipping Bills/ Bills of Entry is to be submitted in support of all the data as furnished by the applicant.
5. A copy of the application and supporting documents should simultaneously be submitted to the concerned Export Promotion Council/Commodity Board.
6. Data sheet as per Appendix-11B
7. In case of application for fixation of fuel rate, self certified copy of permission letter issued by the competent authority under Section 44 of the Electricity Supply (Act), 1948 for installation of Captive Power Plant stipulating among other things, the specific fuel to be used by such plant.

Note: The DEPB rate shall be fixed only for those products for which Standard Input Output Norms have been notified. In case of an export product for which Standard Input Output Norms is not fixed, the applicant has to first apply for fixation of SION.

XIV. For Redemption of Advance Licence

a. For physical exports:

1. Bank Certificate of Exports and Realisation in the form given at Appendix 22A or Foreign Inward Remittance Certificate (FIRC) in the case of direct negotiation of documents or Appendix 22D in case of offsetting of export proceeds. However, realisation of export proceeds shall not be insisted if the shipments are made against confirmed irrevocable letter of credit or bill of exchange is unconditionally Avalised/ Co- Accepted/ Guaranteed by a bank and the same is confirmed by the exporters bank and certified by the bank in column 14/15 of Appendix 22A.
2. EP copy of the shipping bill(s) containing details of shipment effected or bill of export in case of export to SEZ
3. A statement of exports giving details of shipping bill wise exports indicating the shipping bill number, date, FOB value as per shipping bill and description of export product
4. A statement of imports indicating bill of entry wise item of imports, quantity of imports and its CIF value.

b. For deemed exports

1. A copy of the invoice or a statement of invoices duly signed by the unit receiving the material and their jurisdictional excise authorities certifying the item of supply, its quantity, value and date of such supply. However in case of supply of items which are non excisable or supply of excisable items to a unit producing non excisable product(s), a project authority certificate (PAC) certifying quantity, value and date of supply would be acceptable in lieu of excise certification. However, in respect of supplies to EOU/EHTP/ STP/ BTP, a copy of ARE-3 duly signed by the jurisdictional excise authorities certifying the item of supply, its quantity, value and date of such supply can be furnished in lieu of the excise attested invoice (s) or statement of invoices as given above.
2. Payment certificate from the project authority in the form given in Appendix-22C In the case of Advance Licence for Intermediate Supplies/ deemed exports, supplies to the EOUs/ EHTPs/STPs/ BTPs, documentary evidence from the bank substantiating the realisation of proceeds from the Licence holder or EOUs/EHTPs/ STPs/ BTPs, as the case may be, through the normal banking channel, shall be furnished in the form given at Appendix 22B. However realisation of proceeds shall not be insisted upon if the shipments are made against confirmed irrevocable inland letter of credit or inland

bill of exchange is unconditionally Avalised/ Co- Accepted/ Guaranteed by a bank and the same is confirmed by the exporters bank and certified by the bank in column 5/6/7 of Appendix 22B

3. A statement of supplies giving details of supply invoices and indicating the invoice number, date, FOR value as per invoices and description of product
4. A statement of imports indicating bill of entry wise item of imports, quantity of imports and its CIF value

XV. Statement of Export/Redemption of EPCG Licence

1. **a.** For Physical Exports:

1. Consolidated statement of exports made or individual statements (bank/authorized dealer wise) in sub section XV duly certified by a Chartered Accountant as per format given in Appendix 26 and bank evidencing exports and realisation in freely convertible. However, in case of exports made under an irrevocable letter of credit or a bill of exchange is unconditionally Avalised/ Co- Accepted/ Guaranteed by a bank and the same is confirmed by the exporters bank, realization of export proceeds would not be insisted upon provided the final receipts are in free foreign exchange and a confirmation is given by the Bank in this regard.

b. For Deemed Exports:

1. Copy of ARO/Back to Back Inland letter of Credit or Advance Licence for Intermediate Supplies or Supply invoices or ARE 3 duly certified by the Bond Office of EOU concerned showing that supplies have been received.
2. Evidence of having received the payment through normal banking channel in the form given in Appendix 22B or a self certified copy of payment certificate issued by the Project Authority concerned in the form given in Appendix-22C.

c. For Services rendered:

1. Consolidated statement or individual statements (bank/authorised dealer wise) of services rendered as given in sub section XV duly certified by a Chartered Accountant as per format given in Appendix 26 and bank/authorised dealer evidencing foreign exchange earning received through normal banking channel.
2. Copy of licence showing the date of clearance of the first consignment
3. Customs purpose copy of EPCG Licence
4. At the time of redemption, the licence holder shall also submit certificate from the Independent Chartered Engineer confirming the use of spares so imported under the Scheme in the installed capital goods on the basis of stock & consumption register maintained by licence holder.

XVI. For EO Refixation under EPCG Licence

1. EPCG Licence in original.

XVII. For Clubbing of Licences

1. Advance Licence (s) / EPCG Licence (s) in original

XVIII. Statement of Imports made under Served from India Scheme/ Target Plus Scheme

1. Self certified copy of Licence.

XIX. For Refund of Application Fee

1. Copy of Bank Receipt/Demand Draft against which the refund is being claimed

PART 1

Note: Please state 'Not Applicable' wherever the information/data is not applicable to you.

1. IEC Details
i. IEC Number
ii. Date of Issue
iii. Issuing Authority

2. Applicant Firm Details
i. Name
ii. Address (Registered Office in case of Companies and Head Office in case of Others)
iii. Address of all Branches/Divisions/Units/Factories located in India & abroad (attach extra sheet if required)
iv. Telephone
v. Email address (for correspondence with DGFT)

3. Details of Proprietor/Partners/Directors/Karta/Trustee of the applicant firm (attach extra sheet if required)
i. Name
ii. Father's Name
iii. Residential Address
iv. Telephone

4. Nature of Concern (please tick) (v)	
i. Government Undertaking	
ii. Public Limited Company	
iii. Private Limited Company	
iv. Proprietorship	
v. Partnership	
vi. Others	

5. Type of Exporter (please tick) (v)	
i. Merchant Exporter	
ii. Manufacturer Exporter	
iii. Service Provider	
iv. Others (please specify)	
v. Merchant cum Manufacturer	

6. Industrial Registration Details
i. SSI/IEM/LOI or IL Registration Number
ii. Date of Issue
iii. Issuing Authority
iv. Products for which registered

7. Service Tax Registration Details (in case of Service providers)
i. Service Tax Registration Number
ii. Issuing Authority
iii. Services for which registered

8. RCMC Details
i. RCMC Number
ii. Date of Issue
iii. Issuing Authority
iv. Valid upto
v. Products for which registered

9. Status House Details
i. One/Two/Three/Four/Five Star
ii. Certificate Number
iii. Date of Issue
iv. Issuing Authority
v. Valid Upto

10. PAN Details
i. PAN Number
ii. Date of Issue
iii. Issuing Authority

11. Excise Details
i. Excise Registration Number
ii. Issuing Authority

12. VAT Details
i. VAT Registration Number
ii. Issuing Authority

12. Excise Payment Details
i. Excise Duty Paid in the last FY (Rs)
ii. Excise Commissionerate

13. Turnover/ Profit Details for the preceding three licensing years

FY	Annual Domestic Turnover (Rs Lakhs)	Annual Export Turnover (Rs Lakhs)		Annual Profit (Rs Lakhs)
		Physical Exports (FOB)	Deemed exports (FOR)	

PART 2

1. IEC Number

2. Applicant Details

i. Name

ii. Address

3. Application for (please tick the category for which the application is being made) : (v)
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I. Importer Exporter Code Number (IEC)	
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II. Import Licence for Restricted Items	
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IIA. Import Certificate under Indo - US Memorandum	
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III. Export Licence for Restricted Items	
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IIIA. Export Licence for SCOMET Items	
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IV. Star Export House Certification	
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V. Advance Licence	
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VA. Gem Replenishment Licence	
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VB. Diamond Imprest Licence	
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VC. DEPB Licence	
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VI. EPCG Licence	
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VII. Served from India	
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VIII. Vishesh Krishi Upaj Yojana(VKUY)	
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IX. Target Plus	
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X. Claiming Duty Drawback on All Industry Rates/Fixation of Drawback Rates/Refund of Terminal Excise Duty	
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4. Application Submission Details (in case of electronically submitted applications)

i. ECOM Reference Number

ii. Date of Submission on Server

iii. Submitted to which Licensing Authority

iv. File Number

v. Date of Issue

5. Application Fee Details

Amount (Rs)

Demand Draft/Bank Receipt/Electronic Fund Transfer No

Date of Issue

Name of the Bank on which drawn

Bank Branch on which drawn

Note;

1. Only one category of application may be made in the Form.

2. In case of application for issue of IEC number, information at Serial No 1 may be left blank.

SUB SECTION I

(For Issue/Modification of Import Export Code Number)

1. Application for (please tick whichever is applicable) : (v)	
i. Issue of Importer Exporter Code Number (IEC)	
ii. Modification of Importer Exporter Code Number (IEC)	

2. Bank Account Details
i. Name of the Bank
ii. Address of the Bank
iii. Type of Bank Account
iv. Bank Account Number
v. Year of opening Bank Account

3. In case of NRI interest/holding with repatriation benefits in the firm/company, please furnish
i. RBI Approval Number
ii. RBI Approval Date

4.
a. In case of Proprietorship firms, please furnish
i. Date of Birth of individual
ii. Number of IECs held along with their details
b. In case of Companies, please furnish
i. Date of incorporation
c. In case of others
i. Date of formation

5. In case the application is made for modification in existing IEC, please furnish
i. Existing IEC Number
ii. Nature of Modification required
iii. Details of Modification required

SUB SECTION II

(For Import Licence for Restricted Items)

1. Total CIF value applied for

i. In Rupees

ii. In Foreign Currency

2. Details of item(s) applied for import

S No	Description	ITC(HS) Code	Quantity	CIF Value (Rs)	Country of Origin

3. Details of imports made of the item(s) applied for in the preceding 3 licensing years

S No	Year	Import Licence Details				Quantity Imported	CIF Value of Imports (US \$)	Export Destination
		No.	Date	Qty	Value (US \$)			

4. Case Sponsoring Authority details, wherever applicable

i. Ministry/Department recommending the case

ii. Recommendation Letter No

iii. Recommendation Letter Date

5. In case of import of Ammunition, please furnish

i. Fire Arm Dealers Licence No

ii. Fire Arm Dealers Licence Date

iii. Issuing Authority of Fire Arm Dealers Licence

iv. Sales turnover of indigenous & imported ammunition in the preceding 3 licensing years (Rs)

6. In case of import of Aircraft/Helicopters, please furnish

i. Year of manufacture

ii. Whether New/Second hand

iii. Seating Capacity

iv. Residual Life

v. No. of Flying Hours already completed

vi. No. of Aircraft already in possession of the applicant

vii. Whether applicant falls under Private or Passenger Category

7. In case of import of Gifts, please furnish

i. Name of the Donor

ii. Relationship with the Donor

iii. Status of the Donor

8. Address of factory/unit/stud farm where items so imported shall be used

9. End Products to be manufactured with licensed capacity, wherever applicable

10. Justification for Import

SUB SECTION II A

(For Import Certificate under Indo US Memorandum)

1 US Exporter Details
i. Name
ii. Address

2. Name of the Sponsoring Directorate in ICIA:

3. Items of Import for which Import Certificate is required

S No	Item details	ITC(HS) Code	Quantity	CIF Value (Rs)	Whether capital good or raw material

4. Purpose of Import
a. If required for Manufacture please furnish
i. IL/SIA/DGTD/SSI registration number
ii. End Product as given in registration certificate
iii. Actual items of manufacture
b. If required for Research & Development, please furnish
i. Registration details with Department of Science & technology
ii. Validity of Registration
iii. Specific project for which items required
c. If required for Other Actual Users (Non Industrial), please furnish
i. Registration Certificate details
ii. Permission details of local/municipal body

**5. i. Whether the items of import are under Restricted List of ITC(HS)
Yes/No**

ii. File number of application submitted to Licensing authority for Import Licence

6. Reference Number of the Controlled commodity/munitions list of US Export Administration Regulations:

7. Address of the factory/premises where the items to be imported are proposed to be used

SUB SECTION III

(For Export Licence for Restricted Items)

1. Total FOB value applied for
i. In Rupees
ii. In Foreign Currency

2. Details of items applied for export

S No	Description	ITC(HS) Code	Quantity	FOB Value (Rs)

3. Details of exports made of the item applied for in the preceding 3 licensing years

S No	Year	Export Licence Details				Quantity Exported	FOB Value of Exports (US \$)	Export Destination
		No.	Date	Qty	Value (US \$)			

4. Purpose of Export (please tick)

(v)	
i. Trade	
ii. Personal	
iii. Sample	

5. Foreign Buyer Details

i. Name
ii. Address
iii. Export Order no
iv. Export Order date

6. Shipment Details

i. Port of Loading
ii. Port of Discharge
iii. Country of Export

7. In case of export of samples/exhibits/gifts, please furnish

i. Ceiling Limit
ii. How much in excess of Ceiling Limit

iii. Justification for Excess

8. In case of export by Post, please furnish details of Postal authorities where the parcel will be placed

9. In case of export of Seeds, please furnish
--

i. Details of seed/planting material proposed for export
--

ii. Whether seed/planting material proposed to be exported is of notified variety: Yes/ No
--

iii. Whether seed/planting material proposed to be exported has been produced under custom production arrangement? If yes, enclose details /agreement entered in to with buyer
--

iv. Whether variety of seed/planting material proposed to be exported is used in India: Yes/No
--

v. Places where the variety proposed to be exported is grown
--

10. Any other relevant information

SUB SECTION III A

(For Export Licence for SCOMET Items)

Part A

For Export of Special Chemicals in Categories 1B and 1C of Schedule 2 Appendix 3 of ITC (HS) Classification of Export & Import items

1. Total FOB value applied for

i. In Rupees

ii. In Foreign Currency

2. Details of items applied for export

S No	Description	ITC(HS) Code	Quantity	Total FOB Value (US \$)	FOB Value per unit (US \$)

3. Details of exports of Category 1B and 1C items in the preceding 3 licensing years

S No	Year	Export Licence Details				Quantity Exported	FOB Value of Exports (US \$)	Country to whom exported	Name of the End User
		No.	Date	Qty	Value (US \$)				

4. Shipment Details

i. Port of Loading/Shipment

ii. Port of Discharge

iii. Country of Export

iv. Ultimate destination

5. In case of export of samples, please furnish

i. Ceiling Limit

ii. How much in excess of Ceiling Limit

iii. Justification for Excess

6. Foreign Buyer Details

i. Name

ii. Address

iii. Export Order no

iv. Export Order date

7. End user Details

					(US \$)							

Note: State 'Denied' if the licence was denied. A false statement will invite prosecution.

4. Shipment Details
i. Port of Loading/Shipment (identify only one Port)
a. Delhi
b. Mumbai
c. Kolkatta
d. Chennai
ii. Port of Discharge
iii. Country of Export
iv. Ultimate destination

5. Foreign Buyer Details
i. Name
ii. Address
iii. Export Order no
iv. Export Order date

6. Consignee Details
i. Name
ii. Corporate Address
iii. Telephone
iv. Fax
v. Headquarters Address
vi. Citizenship of Consignee (if individual)

7. End user Details
i. Name
ii. Address
iii. Telephone
iv. Fax
v. Location (Country) of end user
vi. End product for which the item of export will be used by the end user
vii. Purpose for which the end product will be utilised
viii. Is end user an entity of Government of destination country?
ix. Manufacturing/Business/other activity of the end user

8. Details of Banks through which financial transactions relating to this export will be executed
a. In destination Country
i. Name of the Bank

ii. Address of the Bank
b. In India
i. Name of the Bank
ii. Address of the Bank

9. Foreign Collaborator Details * (as registered with GOI/RBI)
i. Name
ii. Address

*** If No foreign collaboration exists, please state 'None'**

10. Details of Producer/Manufacturer of the item to be exported
i. Name
ii. Address

11. Period during which the item is proposed to be exported from India:

12. If Revalidation sought, please furnish
i. Period of Extension sought
ii. Reasons thereof

SUB SECTION IV

(For Star Export House Certificate)

1. Category of Star Export House applied for (please tick)		(v)
i. One Star Export House		
ii. Two Star Export House		
iii. Three Star Export House		
iv. Four Star Export House		
v. Five Star Export House		

2A. Details of exports/deemed supplies made in the preceding 3 licensing years and the current year

Licensing Year	FOB Value of exports (Rs)	FOR Value of deemed supplies (Rs) +	Total Export Performance (Rs)
2005-06			
2004-05			
2003-04			
2002-03			

+ - deemed supplies as per Para of Policy

OR

2B. (Applicable in case of Service Providers only)

I.
i. Category of Service Provider (SI No. of Appendix 36)
ii. Description of Services rendered

II. Details of gross foreign exchange earnings from direct and indirect sources, made in the preceding 3 licensing years and the current year

Licensing Year	Gross foreign exchange earnings (direct and indirect sources) in Rs
2005-06	
2004-05	
2003-04	
2002-03	

3. Whether benefit of double weightage for arriving at the export performance as given in Sr No. 2 above has been taken:

Yes/No

4. Export House Certificate Details held earlier, if any
i. EH/TH/STH/SSTH Certificate No
ii. EH/TH/STH/SSTH Certificate Date
iii. Valid till
iv. Issued from File No

SUB SECTION V

(For Advance Licence/ Advance Licence for Annual Requirements/DFRC)

1. Total CIF value of Imports applied for
i. In Rupees
ii. In currency of imports
iii. In US \$

2. Total FOB/FOR value of Exports to be made, including commission (In case of DFRC applications, FOB/FOR value realised may be given)
i. In Rupees
ii. In currency of exports
iii. In US \$

3. Value Addition (in %):

4. Port of Registration (for the purpose of imports):

5.

i. Application made for Export Product Group:

ii. Application made under which Serial No. of SION:

or

ii. Application made under Para 4.7 of FTP: Yes/No

If Yes, whether Adhoc Norms fixed: Yes/No

6. Details of items to be exported/supplied under the Licence

(In case of DFRC applications, details of export items which have been exported/deemed supplies made may be given)

S No	Item Description	Item Technical Characteristics/Quality etc.	ITC(HS) Code	Quantity	Unit of Measurement	FOB /FOR Value (in Rs)	FOB/FOR value (in freely convertible currency)

7. Details of items sought to be imported duty free under the Licence

S No	Item Description	Item Technical Characteristics/Quality etc.	ITC(HS) Code	Quantity in metric units	CIF Value (in Rs)	CIF value (in freely convertible currency)	Total exemption from Customs duty

8. Details of other materials to be used in the export product and sought to be imported/procured from sources other than the licence on which drawback benefits is to be availed (not to be filled if Drawback benefits are not being claimed)

S No	Imported Item			Indigenously Procured Item		
	Name, Technical Characteristics/Quality etc	Quantity in metric units	CIF Value	Name, Technical Characteristics/Quality etc	Quantity in metric units	Value

9. Details of Outstanding Export Obligation against Advance Licence(s) including Advance Licence for Annual Requirements issued already

S No	Licence No	Licence Date	CIF Value (Rs)	FOB Value (Rs)	%age of EO fulfilled		Expiry Date of EO period
					Qty wise	Value wise	

10. Details of exports/deemed supplies made in the preceding 3 licensing years

Licensing Year	FOB Value of exports (in Rs Crore)	FOR Value of deemed supplies (in Rs Crore)	Total Export Performance (in Rs Crore)

11. Applicable in case of applications made for Advance Licence for Annual requirements (AAL)

i. Entitlement of AAL (Rs)
ii. CIF Value of AAL already obtained (Rs) during the licensing year

12. In case of exports made under Deemed Exports category (except for supplies to Advance Licence/EOU/EHTP/STP/EPCG), please furnish

i. Name of the Project Authority
ii. Address of the Project Authority
iii. Supply Order No
iv. Delivery period of Supply
v. Credit under which project is financed
vi. Method by which order is procured (ICB etc.)

13. In case of request for issuance of ARO, please furnish

i. Advance Licence No
ii. Date of Issue of Advance Licence
iii. Name of the Indigenous producer from where items are to be procured
iv. Address of the Indigenous producer from where items are to be procured
v. Licensing Authority of the Indigenous producer
vi. Items to be supplied by the Indigenous producer
a. Description of individual items
b. Quantity of individual items to be procured
c. Value of individual items to be procured

14. Address of the factory/premises where the items to be imported are proposed to be used

15. Address of the jurisdictional Central Excise Authority under whose jurisdiction the factory/premises falls

16. In case the items to be imported are to be used by the supporting manufacturer, please furnish

i. Name of the supporting manufacturer
ii. Address of the supporting manufacturer
iii. SSI/LOI/IL regn no. and date of Supporting Manufacturer
iv. Products endorsed on SSI/IL/IEM

SUB SECTION V A

(For Gem Replenishment Licence)

1. Export Proceeds Realisation Month:

2. FOB Value of Exports

i. In free foreign exchange

ii. In Rupees

3. Value of Licence Claimed

i. In free foreign exchange

ii. In Rupees

4. Details of exports made

Name of the Bank	Shipping Bill/ Postal Receipt		FOB Value (in FFE/Rs)	FOB Value realised (in FFE/Rs)	REP Licence Claimed (Rs)	Country of Exports
	Number	Date				

Note: In case application for REP Licence is made under Para 4 A.28 of this handbook, serial no 4 may be left blank

SUB SECTION V B

(For Diamond Imprest Licence)

1. Total FOB value applied for
i. In Rupees
ii. In Foreign Currency

2. Total CIF value applied for
i. In Rupees
ii. In Foreign Currency

3. Foreign Buyer Details (in case of application against specific Order)
i. Name
ii. Address
iii. Export Order no
iv. Export Order date

4. Amount of Commission or Discount, if any:

5. Export Performance Details in respect of cut and polished diamonds during the preceding three licensing years:

Licensing Year	Against DTC Licence (in Rs)	Against Others (in Rs)
2004-05		
2003-04		
2002-03		

6. Details of Outstanding Export Obligation under Diamond/DTC Imprest Licence, if any

S No	Licence No	Licence Date	CIF Value (Rs)	FOB Value (Rs)	%age of EO fulfilled		Expiry Date of EO period
					Qty wise	Value wise	

SUB SECTION V C

(For DEPB Scheme)

1. FOB Value of exports (inclusive of commission)
i. In Rupees
ii. In freely convertible currency

2. DEPB Claimed
i. In Rupees (in words)
ii. In Rupees (in figures)

3. Port of Registration (for the purpose of imports):

4. Whether application made for transferable duty credit:

Yes/No

5. Details of export made

S No	S B No	S B date	Date of Let Export	BRC No	BR C date	Invoice No	S No of Invoice	Product Group	DEP B Sr No	Item Description	FOB Value in free foreign exchange (inclusive of commission)	Exchange Rate on date of let export	FO B Value (in Rs)
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14) = (12) * (13)

Computation of Capped Value					DEPB rate	DEPB entitlement (without cut)	Cut applicable (if any)	Actual DEPB Entitlement
Unit of Measurement in the unit of value cap	Export Qty in U/M	Value Cap	FOB per U/M	Capped Value	(in %)	(in Rs)	(in %)	(in Rs)
						(21) = (16)	(22)	(23) = (21) *

(15)	(16)	(17)	(18)= (14) / (16)	(19) = { minimum of (17) and (18)} or (18) as the case may be	(20)	* (19) * (20) / 100		{ 1 – [(22)/100]}

Note: In case there is no value cap on the product, the capped value would be equal to the FOB value per unit of measurement (U/M) as at Column (18) of the table above. Else it would be the minimum of Columns (17) and (18)

SUB SECTION VI
(For EPCG Licence)

1. Sector Classification of Capital Goods sought to be imported under the Scheme (Please tick)
i. Industrial sector
ii. Agricultural sector
iii. Port sector
iv. Service sector
v. Retail sector
vi. Others

2. Products to be exported/Services to be rendered:

3. Whether any export obligation has been imposed in the Letter of Intent/Industrial Licence/Foreign Collaboration approval Yes/No
If yes, please furnish details thereof including EO fulfilled, if any

4. In case of Service Provider, please furnish
i. Serial No of Appendix 36 under which classified
ii. Whether registered with Service tax authorities Yes/No

5. Whether imports made are also Project Imports as per Para 5.1B of Policy **Yes/No**

5A. Whether imports made are under Technological Upgradation Scheme **Yes/No**

- i. Details of previous EPCG Licence i.e EPCG Licence Number, Date
- ii. Details of CIF/duty saved under the Licence, EO fulfilled in FOB and %ageterms

6. Details of exports/deemed supplies made in the preceding 3 licensing years for the same or similar product

Licensing Year	Products exported/Supplied/Services rendered	FOB Value of exports/services rendered (in Rs Crore)	FOR Value of Deemed supplies (in Rs Crore)	Total Export performance (in Rs Crore)

7. Details of EPCG Licences already obtained and which have not been redeemed

S No	Licence No	Licence Date	CIF Value (Rs)	EO fixed in freely convertible currency	%age of EO fulfilled	Expiry Date of EO period

8. Details of Capital Goods applied for import

S No	Description of the items of import	Nature of Capital Goods sought to be imported +	Primary Use of Capital Goods sought to be imported ++

Technical Specifications/ Model No. etc	Quantity	CIF Value in freely convertible currency

+ - whether Capital Goods/ Spares/ Tools/Jigs/Fixtures/Dies/Moulds/ Refractories/Catalyst/ Consumables

++ - whether used for Pre Production activity/ Production activity/ Post Production activity/ For rendering Services

9. Details of Duty Saved

Total effective Customs duty on items to be imported/deemed to be imported (in %) +++	Duty to be levied under the Scheme (in %)	Duty Saved (in %)	CIF Value of imports/deemed imports (in Rs)	Duty saved (in Rs)
1	2	3 = 1 - 2	4	5 = 3 * 4 / 100

Note:

1. +++ In case of indigenous sourcing of CG, duty saved is to be calculated on notional Customs duties saved on FOR value of capital goods as per para 5.7 A of FTP.

2. In case of EPCG Licence for Projects as per para 5.1B of Policy, the basic customs duty would be 10%. Wherever, CVD is paid in cash and not subsequently Cenvated, CVD would not be taken for computation of net duty saved.

10 A. Export Obligation (as a multiple of duty saved) to be imposed (please tick)	
(v)	
i. Eight times duty saved	
ii. Six times duty saved (in case of imports made by SSI, agro units and technological upgradation scheme)	

10 B. Export Obligation period to be imposed (please tick)	
(v)	
i. Eight years from date of issue of Licence	
ii. Twelve years from date of issue of Licence	

10 C. Export Obligation to be imposed	
i. In Rupees	
ii. In freely convertible currency	

10D. Average Export Obligation to be imposed	
i. In Rupees	
ii. In freely convertible currency	

11. Port of Registration (for the purpose of imports):

12 A. Address of the factory/premises where the capital goods to be imported are proposed to be installed

12 B. In case the proposed CG sought to be imported are to be used by the supporting manufacturer, please furnish

i. Name of the supporting manufacturer
ii. Address of the supporting manufacturer
iii. SSI/LOI/IL regn no. and date
iv. Products endorsed on SSI/IL/IEM

12 C. Address of the jurisdictional Central Excise Authority under whom the proposed CG is to be installed

SUB SECTION VII

(For Served from India scheme)

1.	
i. Serial No of Appendix 36 under which classified	
ii. Whether registered with Service tax authorities	Yes/No

2. Category of Service Provider (please tick)		(v)
i. Hotels		
ii. Stand alone Restaurants		
iii. Healthcare		
iv. Education		
v. Individual		
vi. Others		

3. Details of free foreign exchange earned

Services rendered in free foreign exchange (in equivalent Indian Rs)		Duty Free Credit Entitlement (in Rs)
2005-06 + (1)	2004-05 (2)	
		(3) = 0.1 * (2) However in case of Hotels (3) = 0.05* (2) and in case of Restaurants (3) = 0.2* (2)

+ - to be filled in cases where the applicant claims eligibility under the scheme on the current year basis

4. Port of Registration (for purpose of Imports):

5. Number of Split Certificates required (in multiples of Rs 5 lakhs each):

SUB SECTION VIII

(For Vishesh Krishi Upaj Yojana)

1. FOB Value of exports
i. In Rupees
ii. In freely convertible currency

2. Duty Free Credit Entitlement
i. In Rupees (in words)
ii. In Rupees (in figures)

3. Port of Registration (for the purpose of imports):

4. Whether application made for transferable duty credit:

Yes/No

5. Details of export made

S No	SB no	SB date	Date of Let Export	BRC No	BRC date	Invoice No	S No of Invoice	Product Group	ITC(HS) code	Item Description
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)

FOB Value in free foreign exchange (inclusive of commission)	Exchange Rate on date of let export	FOB Value (in Rs)	VKUY Entitlement rate	VKUY entitlement (without cut)	Cut applicable (if any)	Actual VKUY Entitlement
			(in %)	(in Rs)	(in %)	(in Rs)
(12)	(13)	(14) = (12) * (13)	(15)	(16) = (14) * (15) / 100	(17)	(18) = (16) * { 1 - [(17)/100]}

6. Number of Split Certificates required (in multiples of Rs 5 lakhs each):

SUB SECTION IX

(For Target Plus Scheme)

for 2005-2006

TO BE NOTIFIED SEPERATELY

SUB SECTION X

Part-A For Claiming Duty Drawback on All Industry Rates/Fixation of Drawback Rates/Refund of terminal Excise Duty

1. Details of products supplied
i. Description
ii. Technical Characteristics
iii. Net Weight of the product supplied per unit
iv. Serial No of All Industry Rate in Drawback Schedule
v. All Industry Drawback Rate in Drawback Schedule
vi. Central Excise Tariff Chapter / Heading under which classified
vii. Rate of Central excise Duty payable on product supplied
viii. Current FOR prices of product supplied
ix. Total Production value of the product supplied in the preceding three years

2. Mode of Supplies (please tick)	(v)
i. Under Central Excise Bond	
ii. After payment of duty under claim of rebate of Central Excise Duty	
iii. Otherwise	

3.

i. Whether in respect of any of raw material/components the benefits under Rule 18 & 19 of Central Excise Rules, 2002

or any other Central Excise Rules is being availed of?

Yes/No

ii. If so the details thereof in respect of each input/raw material:

4.

i. Whether in respect of any of raw material/components CENVAT benefits under Rule 3 of CENVAT credit Rule, 2004 of Central Excise Rules is being availed of?

Yes/No

ii. If so the details thereof in respect of each input/raw material:

5.

i. Whether any declaration has been filed in terms of Rule 57(g) (1) of Central Excise Rules

for availing CENVAT benefits under Rule 3?

Yes/No

ii. If so, details of inputs for which such benefit claimed

6.

i. Whether any other benefit under any of the Customs and/or Central Excise Notification is being availed

of in respect of the raw material, components and other inputs used in the product supplied? Yes/No

ii. if so, the details thereof

7.

i. Whether in respect of the imported material benefits of Duty Exemption Scheme are being availed of? Yes/No

ii. If so, the Licence details may be furnished:

iii. File Number of Advance Licence wherein Drawback claim declaration has been filed:

8.

i. Whether in respect of the imported material, manufacture under Bond procedure in terms of Section 65 of Customs Act, 1962

is being followed?

Yes/No

ii. If so, the details thereof

Part B For Fixation of Duty Drawback rates

9. Please tick whichever is applicable		(Ö)
i. Under Rule 6 (1) (a) of Drawback		
ii. Under Rule 7 (1) of Drawback		

10. Drawback rate or amounts expected (enclose working sheet in support thereof):

11. In case the application is for fixing of Brand Rate under Rule 7(1) of Drawback Rules, is the rate indicated in Serial No 1 (v) less than four-fifth of the rate indicated in serial 10 above.

12. In case the application is for fixing of Brand Rate under Rule 6 of Drawback Rules, is the rate worked out as at serial 10 above more than 1% of FOR value, if so the percentage of Drawback rate expected to FOR value.

13. Is the FOR value with regard to each item in the Supply Invoice less than the value of all imported materials used in the manufacturing of such goods?

14. If not, what is the percentage of value addition against each entry in the Supply Invoice.

15. Brief Process of Manufacture (enclose catalogue/literature etc. of the items of import)

Part C For Refund of Terminal Excise Duty

16.
i. Central Excise Tariff Chapter/Heading in which classified
ii. Rate of Central Excise Duty payable on the product supplied

17. Central Excise Invoice and corresponding ER -1/ER-3 showing amount of Terminal Excise Duty paid or self certified Invoice showing the amount of Terminal Excise Duty paid

PART 3

1. IEC Number

2. Applicant Details
i. Name
ii. Address

3. Application for (please tick whichever is applicable) :	
(v)	
XI. Enhancement in CIF/FOB Value or Revalidation or EO extension of Licence	
XII. Fixation/Modification of Standard Input Output Norms (SION)	
XIII. Fixation of DEPB Rates/ Fuel Rates	
XIV. Redemption of Advance Licence	
XV. Statement of Export/Redemption of EPCG Licence	
XVI. EO Refixation under EPCG Scheme	
XVII. Clubbing of Licences	
XVIII. Statement of Imports made under Served from India Scheme/Target Plus Scheme	
XIX. Refund of Application Fee	

4. Application Fee Details
Amount (Rs)
Demand Draft/Bank Receipt/Electronic Fund Transfer No
Date of Issue
Name of the Bank on which drawn
Bank Branch on which drawn

Note:

1. Only one category of application may be made in the Form.

SUB SECTION XI

(For CIF/FOB enhancement or Revalidation or EO extension of Licence)

1. Licence details	
i. Licence Number	
ii. Licence Date	
iii. File Number from which Licence is issued	
iv. Original CIF Value (Rs)	
v. Original FOB Value (Rs)	
vi. Original Value Addition (%)	
vii. Initial Validity	
viii. Extended Validity, if any	
ix. Initial EO Period	
x. Extended EO period, if any	

2. Details of import items and utilisation of Licence

S No	Item Description	Original CIF Value (Rs)	Quantity endorsed in the Licence (in metric units)	Balance Quantity available in the Licence		Balance CIF Value Available in the Licence		Proposed CIF value (Rs) (in case of request for CIF enhancement)
				In metric units	In %	In Rs	In %	

3. Details of Export Obligation fulfillment

S No	Item Description	FOB Value (Rs)	Quantity to be exported (in metric units)	EO completed		Unfulfilled EO	
				In Value terms (Rs / %)	In Quantity terms (%)	In Value terms (Rs / %)	In Qty terms (%)

4. Changes Required in the Licence

a. In case of request for CIF/FOB enhancement

i. Proposed CIF Value (Rs)

ii. Proposed FOB Value (Rs)

iii. Proposed Value Addition (%)

b. In case of request for revalidation

i. Revalidation applied upto

c. In case of request for EO extension

i. Extension in EO period applied upto

5. Reasons for seeking CIF/FOB enhancement/Revalidation/EO extension:

SUB SECTION XII

(For Fixation/Modification of Standard Input Output Norms -SION)

1. Export Product Details
i. Description of Export Product
ii. Export Product Group

2. Details of Items required for manufacture of One Unit of Export Product

A. Imported Inputs

S No	Required import item			Quantity required per unit of export product	Purpose of requirement *	Wastage Claimed (%age) on net content basis	Recoverable wastage / by product		
	Name	Technical Characteristics	ITC(HS) Code				Name	Qty	Value (Rs)

B. Indigenous Inputs

S No	Required indigenous item			Quantity required per unit of export product	Purpose of requirement *	Wastage Claimed (%age) on net content basis	Recoverable wastage / by product		
	Name	Technical Characteristics	ITC(HS) Code				Name	Qty	Value (Rs)

(* - Purpose of requirement should be indicated against each item i.e. whether the item is required as a raw material/components/solvents/catalyst/packing material etc)

3. Production and Consumption data of the manufacturer/supporting manufacturer for preceding three licensing years

Year	Total Production of the export product	Quantity of different items consumed	Quantity consumed/unit production

4. Details of earlier advance licences obtained (if any) for the export product in the preceding two licensing years

S No	Licence Details			Quantity of different items consumed	Quantity consumed/unit production
	Licence No	Licence Date	Issuing authority		

5. In case the application is made for modification in existing SION, please furnish

i. Existing SION Number

ii. Nature of Modification required

iii. Details of Modification required (attach details)

SUB SECTION XIII

(For Fixation of DEPB Rates/ Fuel Rates)

1. Application for (please tick)		(v)
i. Fixation of DEPB rate		
ii. Fixation of Fuel rate		

2. Export Product Details for which fixation of rate is sought	
i. Description of Export Product	
ii. Export Product Group	
iii. SION serial number in Handbook of Procedures Vol 2	

3. Details of imports made during the last one year of inputs allowed under Standard Input Output Norms (SION)

S No	Item of Import	Bill of Entry No	Bill of Entry date	Quantity imported	CIF Value (Rs)	CIF Value per unit (Rs)

4. Details of exports made during the last one year of export product for which fixation of rate is sought

S No	Item of Export	Shipping Bill No	Shipping Bill date	Quantity exported (by weight)	FOB Value (Rs)	FOB Value per kg (Rs)

5. Details of international journals/magazines evidencing international price of inputs in support of data furnished above

6. In case of fixation of fuel rate is sought, please furnish	
i. Type of Fuel stipulated in permission issued by Competent Authority for installation of Captive Power Plant	
ii. Units (KWH) of Electricity consumed for producing One kg of export product	
iii. Cost of Fuel per kg of export product	

7. Worksheet for Computation of DEPB Rates

S No	SION Details					Customs Duty suffered (Rs/ US \$)
	Description of inputs allowed	Quantity allowed	CIF Value per unit quantity of imports allowed (Rs/ US \$)	CIF value of inputs allowed (Rs/ US \$)	Rate of Customs Duty (%)	
FOB Value per unit quantity of export product (Rs/ US \$):				Total CIF value:		Total Duty:

SUB SECTION XIV

(For Redemption of Advance Licence)

1. Advance Licence Details	
i a. Advance Licence Number	
I b. Date of Issue	
ii. CIF Value	
a. In Indian Rupees	
b. In free foreign exchange	
iii. Export Obligation imposed	
a. In Indian Rupees	
b. In free foreign exchange	
Iv a Date of expiry of initial export obligation period	
iv b. Date of expiry of extended export obligation period	
v. Product to be exported	
Vi a. Serial Number of SION (in case of fixed norms)	
Vi b. Reference number and date vide which norms have been ratified (in case of para 4.7 cases)	

2. Details of physical exports/deemed exports made

S No	Products Exported/ Supplied	Shipping Quantity Exported / Supplied					FOB Value		
		Bill/ Invoice/ AR 3 Details					In case of physical exports (as per S/B)	In case of deemed exports (as per invoices)	Actually realized (as per BRC)
No	Date	Direct exports	Third Party exports	Deemed Exports	Total				

3. Details of imports made against the Licence

S No	Item of Import	Qty allowed	CIF Value allowed in	Bill of Entry Details	Quantity imported	CIF Value
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SUB SECTION XV

(For Statement of Export/Redemption of EPCG Licence)

1. EPCG Licence Details	
i a. EPCG Licence Number	
I b. Date of Issue	
ii. CIF Value/Duty saved value endorsed on the Licence	
a. In Indian Rupees	
b. In free foreign exchange	
iii. Export Obligation imposed on the Licence	
a. In Indian Rupees	
b. In free foreign exchange	
iv. Average Exports to be maintained	
a. In Indian Rupees	
v. CIF Value/ Duty saved value utilized	
a. In Indian Rupees	
b. In free foreign exchange	
vi. Export Obligation wrt imports made under Licence	
a. In Indian Rupees	
b. In free foreign exchange	
vii a Date of expiry of initial export obligation period	
vii b. Date of expiry of extended export obligation period	
Vii c. Date of completion of export obligation	
viii. Product to be exported/Services rendered	

2. Details of physical exports/deemed exports made/services rendered

S No	Products Exported/ Supplied/ Services rendered	Shipping Bill/ Voucher/Invoice/ AR 3/ Lorry Receipt/ Railway Receipt Details +	FOB / FOR value (in FFE/) ++						
			No	Date	Direct exports	Third Party exports	Deemed Exports	Royalty payments	Forex for R &D Services

+ not to be filled in by hotel industry

++ Only Exports/ Supplies made/ capable of being made/ services rendered out of capital goods imported under the Licence for discharge of export obligation imposed on the Licence and export proceeds realized to be included

3. Details of physical exports/deemed exports made/ services rendered for maintaining average exports under the EPCG Licence

Year	Products Exported/ Supplied	Shipping Bill/ Voucher/Invoice/ AR 3/ Lorry Receipt/ Railway Receipt Details *		FOB / FOR value (in FFE) **					
		No	Date	Direct exports	Third Party exports	Deemed Exports	Royalty payments	Forex for R &D Services	Total

*** not to be filled in by hotel industry**

**** Exports/Supplies made/services rendered other than those mentioned in serial number 2 above have to be included for counting average exports**

SUB SECTION XVI

(For EO Refixation under EPCG Scheme)

Note: 1. Please see paragraph 5.4 (i) of the Policy and paragraph 5.19 of the Handbook (Vol.I)

- File No _____ Date _____
1. Name and address of the applicant : M/S
 2. IEC Number :
 3. Block year of Export Obligation fulfilment : 1st year [] 2nd year [] 3rd year [] 4th year []
5th year [] 6th year [] 7th year [] 8th year []
9th year [] 10th year [] 11th year [] 12th year []
 4. Exports mandated under the block prescribed in row above : As a percentage of total exports to be made
 5. Export actually made : As a percentage of the total exports to be made

6. Details of EPCG licence presented for refixation of export obligation:

S. No	EPCG Licence No	Date of Issue	Export Product(s)	Capital Goods applied for import	Export obligation fixed as per imports made (in US \$)	Exports actually made (In US \$)	% of exports unfulfilled
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8) = $100 * ((6) - (7)) / (6)$

CIF Value of imports (in US \$)	Total Customs Duty Saved (10)					Refixed Export Obligation
	Basic	Additional/ CVD	Others (SAD, etc if	Rate of Duty	Total Duty saved	(11)
(9)						

	(A)	(B)	applicable) (C)	levied on import (D)	(A+B+C- D)	
						<p>=8*(10)*(8)/100 for cases where refixation application is made within 2 years from the date of issue of EPCG Licence</p> <p>=2*(10)*(8)/100 for cases where the remaining EO is less than 2 years on the date of application for refixation</p>

Signature of the Applicant:

Name:

Designation:

Official Address:

Residential Address :

E-mail address:

Place:

Date:

Documents to be enclosed with the application form:

1. Original copy of EPCG licence

SUB SECTION XVII

(For Clubbing of Licences)

PART A: ADVANCE LICENCES

1. Details of Advance Licences to be clubbed

S No	Advance Licence No	Advance Licence date	Customs Notification no	Export product	Port of Registration
1	2	3	4	5	6

CIF value permitted (in Rs)	CIF value used (in FFE)	EO imposed (FFE)	Exports made (FFE)	Expiry date of initial EO period	Expiry date of extended EO period
7	8	9	10	11	12

2. Details of physical exports/deemed exports made against each individual Advance Licence

S No	Products Exported/ Supplied	Shipping Quantity Exported / Supplied					FOB Value		
		Bill/ Invoice/ AR 3 Details		Direct exports	Third Party exports	Deemed Exports	Total	In case of physical exports (as per S/B)	In case of deemed exports (as per invoices)
No	Date								

3. Details of imports allowed and made against each individual Advance Licence

PART B: EPCG LICENCES

1. Details of EPCG Licences to be clubbed

S No	EPCG Licence No	EPCG Licence date	Customs Notification no	Export product/Services to be rendered	Port of Registration
1	2	3	4	5	6

CIF value /duty saved permitted (Rs)	CIF value/ duty saved utilized (Rs)	Customs duty saved (Rs)	EO endorsed on the Licence	EO wrt imports made (US \$)	Exports made/Services rendered (US \$)
7	8	9	10	11	12

2. Details of single clubbed EPCG Licence

i. Total Duty Saved or CIF Value on the imports/deemed imports	
a. In Indian Rupees	
b. In free foreign exchange	
ii. Export Obligation imposed on the Licence	
a. In Indian Rupees	
b. In free fo reign exchange	
iii. Average Export Obligation imposed (Rs)	
iv. Export Product/Service to be rendered	

SUB SECTION XVIII

(For Statement of Imports made under Served from India / Target Plus Scheme)

1. Application for (please tick)		(
v)		
i. Served from India Scheme		
ii. Target Plus Scheme		

2. Licence Details	
i. Licence Number	
ii. Licence Date	
iii. Issuing Authority	
iv. Duty Credit Issued (Rs)	
v. Duty Credit Utilised (Rs)	

3. Details of imports made

S No	Item of Import	Bill of Entry No	Bill of Entry date	Custom House	Qty imported	CIF Value (Rs)	Duty debited (Rs)

SUB SECTION XIX

(For Refund of Application Fee)

1. Licensing Authority with whom the application has been filed/was proposed to be filed:

2. Category under which refund is being claimed (please tick)	(v)
i. Deposited in excess of the specified scale	
ii. Deposited in error but applicant is exempt from fee payment	
iii. Deposited but no application has been made	

3. In case refund is claimed for Category 2 (i) above, please furnish
i. File Number
ii. CIF Value of Licence applied for (Rs)
iii. Fee payable at the prescribed scale (Rs)
iv. Excess fee paid for which refund is claimed (Rs)

4. In case refund is claimed for Category 2 (ii) above, please furnish
i. File Number
ii. Amount of fee paid (Rs)
iii. Category of Clause 5(3) of Foreign trade (Regulation) Rules, 1992 under which exemption is being claimed

5. In case refund is claimed for Category 2 (iii) above, please state the reasons for not making an application after depositing the fee:

6. In case refund is being claimed after one year of deposit of the fee, please state the reasons for not making the refund application earlier:

PART 4

DECLARATION/UNDERTAKING

1. I/We hereby declare that the particulars and the statements made in this application are true and correct to the best of my/our knowledge and belief and nothing has been concealed or held there from.
2. I/We fully understand that any information furnished in the application if found incorrect or false will render me/us liable for any penal action or other consequences as may be prescribed in law or otherwise warranted.
3. I/We undertake to abide by the provisions of the Foreign Trade (Development and Regulation) Act, 1992, the Rules and Orders framed there under, the Foreign Trade Policy, the Handbook of Procedures and the ITC(HS) Classification of Export & Import Items.
4.
 - a. I/We hereby certify that the firm/company for whom the application has been made has not been penalized under the Customs Act, Excise Act, Foreign Trade (Development & Regulation) Act 1992 and FERA/FEMA.
 - b. I/We hereby certify that none of the Proprietor/ Partner(s)/ Director(s)/Karta/Trustee of the firm/company, as the case may be, is/are a Proprietor/Partner(s)/Director(s)/Karta/Trustee in any other firm/Company which has come to the adverse notice of DGFT.
 - c. I/We hereby certify that the Proprietor/Partner(s)/Director(s)/Karta/Trustee, as the case may be, of the firm/company is/are not associated as Proprietor/Partner(s)/Director(s)/Karta/Trustee in any other firm/company which is in the caution list of RBI.
 - d. I/We hereby certify that neither the Registered Office/Head Office of the firm/company nor any of its Branch Office(s)/Unit(s)/Division(s) has been declared a defaulter and has otherwise been made ineligible for undertaking import/export under any of the provisions of the Policy.
5. I/We hereby declare that I/We have not obtained nor applied for such benefits (including issuance of an Importer Exporter Code Number) in the name of our Registered/Head Office or any of our Branch(s)/Unit(s)/Division(s) to any other Licensing Authority.

Note: Please tick the clause(s) given below which are applicable to you

6. I/We solemnly declare that I/We have applied for / obtained a RCMC to the Export Promotion Council which pertains to our main line of business. In case we have applied to any other council, the application has been made within the purview of the provisions of Para 3.12 and Para 3.12.1 of the Handbook of Procedures (Vol 1).

7. (applicable in case of IEC applications only)

a.

- i)** There is no non-resident interest in the firm/company and no non resident investment with or without repatriation benefits has been made in the firm/company; or
- ii)** There is non-resident interest in the firm/company and non resident investment without repatriation benefits in the firm/company is held with the general/specific permission of RBI; or
- iii)** There is non-resident interest in the firm/company and non-resident investment with repatriation benefits in the firm/company is held with the specific permission of RBI.

8. (applicable in case of Issue of Import Certificate under Indo – US Memorandum)

I _____ (Name of the Organization), a Government entity/Government controlled entity/ private sector entity (Delete whichever is not applicable) hereby undertake

- i)** To import the item into India and not to redirect it or any part of it, to another destination before its arrival in India;
- ii)** To provide, if asked, verification that possession of item was taken;
- iii)** Not to re-export the item without any written approval of Certificate Issuing Authority;
- iv)** Not to retransfer within India the item(s) specified in this certificate without the written approval of the Certificate Issuing Authority;
- v)** To obtain permission in writing from the Certificate Issuing Authority prior to any change in end-user which shall be preceded by the new end-user notifying the Certificate Issuing Authority that he/she agrees to the conditions contained in this document;
- vi)** The items being imported will/will not be integrated into Indian end-products to be exported.

9. (applicable in case of SCOMET applications only)

- a.** I/We further undertake to submit to the o/o DGFT (**PC-III Section**), Udyog Bhavan, New Delhi a copy of the bill of entry into the destination state party within 30 days of delivery, failing which I/We shall be liable to action under Foreign Trade (Development & Regulation) Act, 1992 or rules and orders made there under, and the Customs Act, 1962.
- b.** I/We also hereby inform that we have complied with the conditions of all previous licences issued to us for export of SCOMET items and have duly intimated the o/o DGFT, New Delhi along with documentary evidence in the stipulated time regarding receipt of the items of export by only the end-user as per the respective applications.

10. (applicable in case of Grant of Star Export House certificate only)

- a. I/We hereby declare that this application is based on the FOB/FOR export performance of the preceding three licensing years and/or the present licensing year as per the Chartered Accountant certificate submitted in this behalf along with this application.
- b. I/We hereby declare that the FOB/FOR value of exports shown in Part 2 of the application are my/our direct exports/supplies and also the direct exports/supplies of our subsidiary company and are true and correct and in accordance with the accounts maintained by me/us.
- c. I/We hereby declare that exports made on re-export basis have not been included in the export performance on the basis of which Star Export House recognition is being claimed.
- d. I/We hereby declare that the benefit of double weightage of exports for grant of Star Export House recognition is as per the provisions of the Policy.
- e. I/We hereby declare that no export proceeds are outstanding beyond the prescribed period as laid down by RBI or such extended period for which RBI permission has been obtained.
- f. I/We hereby undertake to maintain true and proper accounts of our exports and imports based on which the Star Export House recognition is being claimed and the exports and imports made during the validity period of such recognition certificate, for a minimum period of three years from the expiry of the validity of such certificate.

11. (applicable in case of Advance Licence applications only)

- a. I/We hereby declare that in respect of products for which Standard Input Output norms (SION) are not fixed, I/We shall abide by the final fixation of norms by the Advance Licensing Committee (ALC) and shall pay in cash to the Government Customs duty together with 15% interest reckoned from the date of imports till the date of deposit on the inputs imported in excess of the norms fixed by ALC.
- b. I/We hereby declare that we shall only import inputs which are required for the manufacture of the export product(s) and no part of it shall be sold/transferred/disposed off or utilised in a manner in contravention to the provisions of the Policy and Handbook.
- c. I/We hereby declare that no export proceeds are outstanding beyond the prescribed period as laid down by RBI or such extended period for which RBI permission has been obtained.

12. (applicable in case of GEM REP applications only)

I/We declare that outstanding realisation of export proceeds beyond 180 days does not exceed 10% of average exports of preceding three licensing years. I/We further declare that no export proceeds are outstanding beyond the period of one year or such extended period for which RBI permission has been obtained.

13. (applicable in case of EPCG applications only)

- a. In the event of failure to fulfill the export obligation as stipulated within the export obligation period prescribed or subsequently extended by the competent authority, I/We shall be liable to penal action in accordance with the Policy/Procedure/Foreign Trade (Development & Regulation) Act, 1992 the Rules and Orders framed there under and the Customs Act, 1962 in addition to forfeiture of Bank Guarantee or any other Bond/Guarantee executed with the Customs/Licensing Authority.
- b. I/We declare that no export proceeds are outstanding beyond the prescribed period as laid down by the RBI, or such extended period for which RBI permission has been obtained.
- c. I/We hereby declare that the capital goods/spares sought for import in the application are actually required for use at pre production/production/post production stages for the export product(s) or for rendering services for fulfilment of export obligation.
- d. I/We hereby declare that in respect of goods for which nexus is not established at a later date, I/We shall pay to the Government Customs duty saved together with 15% interest on such imported goods which are found having no relation with product exported or service rendered.
- e. I/We hereby declare that in case of import of refurbished/reconditioned spares, the refurbished/reconditioned spares have a residual life which is not less than 80% of the life of the original spares.
- f. I/We hereby declare that I/We do not come under the purview of Service Tax and therefore are not registered with the Service Tax Cell of the jurisdictional Central Excise Authorities. (in case of Service Providers who are not covered under service tax).
- g. I/We hereby declare that I/We shall not exceed the SSI investment limit in plant and machinery after making imports under the EPCG Licence (applicable in cases of imports made by SSI sector)
- h. I/We hereby declare that the import of capital goods shall be used for building and operating shopping malls/super markets having a minimum covered area of_1000 sq metres. (applicable in case of imports made by Retail sector).
- i. I/We hereby declare that I/We have not made imports under the Technological Upgradation Scheme previously before any Licensing authority and the present imports of Capital Goods to be made under this Scheme (for which this application is made) are more than 10% of the my/our present investment in the plant and machinery. (applicable in case of imports under EPCG Technological Upgradation Scheme)

14. (applicable in case of Served from India Scheme only)

- a. I/We hereby certify that only such foreign exchange remittances as are earned on account of the services rendered and received in freely convertible currency have been taken into consideration while arriving at the computation of the duty credit entitlement under the Scheme and other sources of foreign exchange earnings such as equity or debt

participation, donations, repayment of loans and any other inflow of foreign exchange unrelated to the service rendered has not been considered while arriving at the computation of the duty credit entitlement under the Scheme.

- b. I/We hereby declare that no export proceeds are outstanding beyond the prescribed period as laid down by RBI or such extended period for which RBI permission has been obtained.
- c. I/We hereby undertake that in case of non realisation of export proceeds or lesser realisation of export proceeds in free foreign exchange, I/We shall pay in cash, an amount equivalent to the duty free credit entitlement already obtained on the non-realised basis or lesser realised value of export proceeds together with 15% interest reckoned from the date of imports till the date of deposit.
- d. I/We (applicable in case of hotels and stand alone restaurants including 1 star and above hotels and heritage hotels) hereby undertake to pass on the benefit of the duty credit entitlement to the consumers **and undertake to submit a statement of utilization of duty credit entitlement in the prescribed format to the licensing authority in this behalf.**
- e. I/We hereby undertake to submit to the Licensing Authority (with a copy to the jurisdictional Excise Authorities), a statement of imports made under the Scheme within one month of the completion of imports **or the expiry of the validity of the duty credit entitlement certificate, whichever is earlier.**
- f. I/We hereby undertake that the imports to be made under this duty free credit entitlement certificate shall be related to my/our main line of business and I/We further undertake that such imported goods shall not be sold/transferred/disposed off or utilised in a manner in contravention to the provisions of the Policy and Handbook.

15. (applicable in case of Vishesh Krishi Upaj Yojana only)

- a. I/We hereby declare that no export proceeds are outstanding beyond the prescribed period as laid down by RBI or such extended period for which RBI permission has been obtained.
- b. I/We hereby undertake that in case of non realisation of export proceeds or lesser realisation of export proceeds in free foreign exchange, I/We shall pay in cash, an amount equivalent to the duty free credit entitlement already obtained on the non-realised basis or lesser realised value of export proceeds together with 15% interest reckoned from the date of imports till the date of deposit.

16. (applicable in case of EO Refixation under EPCG Scheme only)

- a. I/We hereby declare that the particulars and the statements made in this application for refixation of export obligation are true and correct to the best of my/our knowledge and belief and nothing has been concealed or held therefrom.
- b. I/We full understand that any information furnished in the application if proved incorrect or false will render me/us liable for any penal action or other consequences as may be prescribed in law or otherwise warranted.

- c. I/We further declare that the refixation of export obligation is being sought for the EPCG licence where atleast 50% of the exports indicated in row 6 above have been realised.
- d. I/We undertake to abide by the provisions of the Foreign Trade (Development and Regulation) Act, 1992, the Rules and Orders framed thereunder, the Export and Import Policy and the Handbook of Procedures.
- e. That I/We shall be liable to penal action in accordance with the Policy/Procedure/Foreign Trade (Development & Regulation) Act, 1992 the Rules and Orders framed thereunder and the Customs Act, 1962 addition to forfeiture of Bank Guarantee or any other Bond/Guarantee given to the Customs/licensing authority, in the event of failure to fulfill the export obligation as stipulated, within the export obligation period prescribed or subsequently extended by the competent authority.

17. (applicable in case of For Duty Drawback on All Industry Rates/Fixation of Drawback Rates/Refund of Terminal Excise Duty only)

- a. I/we further declare that I/We shall immediately refund the amount of drawback obtained by us in excess of any amount/rate which may be re-determined by Government as a result of post verification.
- b. I/we further declare that no export proceeds are outstanding beyond the prescribed period as laid down by the RBI, or such extended period for which RBI permission has been obtained.
- c. I/we further declare that the goods supplied are not excisable/Goods are excisable but CENVAT/rebate facility is not available to the recipient of the goods.

18. I hereby certify that I am authorised to verify and sign this declaration as per Paragraph 9.9 of the Policy.

Signature of the Applicant

Place

Name

Date

Designation

Official Address

Telephone

Residential Address

Email Address